

5230 EMERGENCY PLANS

It is the responsibility of the Grand Island Public Schools to provide facilities, equipment, and training to minimize the effects of a disaster. The district shall develop a school emergency plan which provides as much protection as possible for children while at school and on their way to and from school, and provide adequate instruction so that the plan can be carried out with the greatest possible speed and safety. Therefore, the following responsibilities shall be assigned:

The Superintendent shall: (a) make recommendations for needed policy statements to the board; (b) designate a staff member to act as the school safety coordinator and; (c) coordinate a school disaster plan with the local civil defense authorities and all other agencies as appropriate.

Each principal shall: (a) maintain an emergency plan for all possible emergency situations to include inclement weather, fire, or gas contamination; (b) select, assign, and orient faculty members to various positions of responsibility in accordance to the school plan; (c) request needed emergency preparedness supplies and equipment and; (d) inform parents and students concerning the emergency program of the school.

Each teacher shall: (a) help students to develop confidence in their ability to take care of themselves and be of help to others; (b) be prepared for leadership of activities for students during a period of enforced confinement; (c) be familiar with the psychological basis for working with students under stress of emergency situations; (d) be familiar with minimum first aid procedures; (e) Maintain good housekeeping practices to reduce hazards and; (f) help students to understand and interpret the emergency plans to parents.

Each health care worker shall: (a) be prepared to render first aid, treat casualties, and prepare students for transportation to hospitals if appropriate; (b) participate as a health resource person in faculty studies in the area of curriculum development and determining how best to meet the need for emergency preparedness and; (c) assist the principal in determining the need for additional emergency supplies and equipment.

The cafeteria manager shall: (a) maintain a supply of food for emergency use and, (b) be prepared for feeding service under emergency conditions.

Custodians and maintenance personnel shall: (a) inspect the facilities for structural safety and report defects; (b) chart shut-off valves and switches for gas, oil, water, and electricity, and post charts so that other personnel may use them in an emergency; (c) be prepared to inspect the building following a disaster and report damage to the administrator; (d) be ready to make emergency repairs to building services; and (e) to prevent the spread of viruses, additional cleaning is warranted and pandemic planning cleaning protocols shall be followed.

Principals will be responsible for the conduct of disaster drills as appropriate (5230.1 Administrative Guidelines).

Specific safety and emergency guidelines are contained in the district's Emergency Response Manual. This document shall be made available to every district administrator and will be reviewed annually as per NDE Rule 10.

Reference: Neb. Rev. Stat. §79-706
Nebraska Department of Education Title 92, Nebraska Administrative Code
Chapter 10, Section 011
Pandemic Plan March 2020

Policy Adopted 2/7/77
Policy Revised 4-21-05

GRAND ISLAND PUBLIC SCHOOLS

Policy Revised: 10.12.2015

Policy Revised: 06.11.2020

5230.1 Administrative Guidelines

Crisis Plans

Crisis Plans for emergency responses and directions for tornado, evacuation, lockdown, lockout, shelter in place and fire drill activities have been developed. To be in compliance with the fire code, there are to be nine fire evacuation exercises each school year. Two tornado drills are to be exercised and two lockdown drills practiced each school year.

Since many parents may not be at home, all children and faculty will be normally retained at the school building in case of extreme emergency. The school notification system will be activated to inform parents and guardians regarding where children may be picked up at school or at the evacuation site.

Fire Drills

Fire drills shall be conducted at such times and manner as is required by the State Fire Marshal.

The frequency of fire drills shall be as follows:

- at a sufficient frequency to familiarize occupants with the drill procedure as a matter of routine;
- every month in each school building in which the facility is in session;
- subject to the exception that a monthly drill may be deferred in months of severe weather, provided that the required number of annual drills is achieved and not less than four are conducted before the drills are deferred; and
- one additional drill shall be conducted within the first 30 days of a school year.

The manner of conducting fire drills shall be as follows:

- emphasis shall be on conducting an orderly evacuation, rather than speed;
- under varying conditions and at expected and unexpected times;
- participants shall relocate to a predetermined location and remain until recalled or dismissed; and
- all emergency and relocation drill alarms shall be sounded