



Scholarships

GIPSFUNDATION



Kneale Administration Building
123 South Webb Road
Grand Island, NE 68803
(308) 385-5900 • gipsfoundation.org

How do I know if my reference is complete? For Career Pathways Dual-Enrollment Scholarship Application ONLY

Career Pathways Dual-Enrollment Scholarship Application requires a reference.

Consider carefully whom you will ask to be your reference. It is important to ask someone first if they will be your reference. If they say yes, ask for their email address. **Once you enter their information on the “CPI: Reference and Signature” page, your reference will receive an email with a link to your online application reference form.** Once they complete the reference they will not be able to access your application again. The reference must be complete before you may submit your application. Monitor closely the progress of your reference. **It is your responsibility to ensure your reference complete the form.** The status of your reference will be displayed on the “CPI: Reference and Signature” page next to their email address.

Please remember that it is **your responsibility** to verify the email address of your reference.

Academic Reference

First Name	Last Name	Email Address
Traci	Skalberg	tskalberg@whoops.org



Please continue to check the status of your reference.

You will not be able to submit your application until the reference has been completed.

(Notified) - Indicates the reference has been sent a form link by email.

(Failed) - Indicates the reference email is incorrect and bounced. You must correct the email address.

Once the email address has been corrected and the page saved, a new email will be sent to the updated email address.

(Completed) - Indicates the reference has completed the form and submitted it as complete.

Questions? If you have questions about the status of your references you can contact the System Administrator at cwiemers@gips.org.

GRAND ISLAND PUBLIC SCHOOLS FOUNDATION

Traci Skalberg, Executive Director • 308-385-5900 • tskalberg@gips.org • www.gipsfoundation.org