

**Engleman PTO Summer Planning Minutes
July 1st, 2008**

PTO members present: Amber Jensen, Wendy Piercy, Carol Wendt, Susie Bonahoom, Gerlyn Huggins, Rhonda Jenkins, Donna Gustafson, Maureen Oman, Coree Sattley, Becky Bachle, Holly Anderson, Rina Huntwork & Chris McCarraher

Amber had packets for everyone and we went over the contents included.

They were:

Calendar of events

Deposit Notice

Reimbursement forms

GIPS Calendar

Roberts Rule of Order

Committee Contact List

Budget from 07-08 School Year

Motion to keep ***Robert Rules of Order*** as our “bible” for PTO

Donna 1st & Coree 2nd

May 5th, 2008 Minutes were read over & motioned to be approved.

Donna 1st & Rhonda 2nd

Motion to keep **PTO Meetings the 1st Monday** of every month @ 6:30, except in September which will be on the 2nd Monday, due to Labor Day.

Holly 1st & Rhonda 2nd

New Business

Parent help program did not go over well last school year. Mrs. Oman will get input from staff and will send general letter to the parents w/ specifics on what would be helpful for teachers & students.

Quorum~ we will be leaving this @ 9 members to keep things fair, so please contact Amber if you are unable to make it.

Staff Reimbursements~ in the past, PE, Music, Media Center & Resource Teacher were included. We need a guideline in place to eliminate any questions on who receives what.

Motion was made to allow ***\$75 to Homeroom only & wish list*** for others **OR** they could **submit for reimbursement** to be brought to committee @ next PTO mtg.

Donna 1st & Becky 2nd

Scholarships~ Question as to keep 2~\$600.00 scholarships. The recipient must be going for Educational Degree & a former Engleman student. We are the only PTO that gives 2 scholarships and most others are only doing \$300-\$400. **Motion** to only have 1~ \$600 scholarship was made and approved.

Wendy 1st & Donna 2nd

Memorial Fund Guidelines~ we haven't had any guidelines set for this. Need to get something in black & white so there won't be any questions in the future. **Motion** for a student's parent, sibling, step-parent or guardian will receive something from the PTO.

Coree 1st & Rina 2nd

Special Committee(s) Update

Playground~ Rhonda informed us that \$33,462.82 has been raised for the new playground. Not all the pieces could be purchased due to rising costs. The date of **set-up** will be **September 20th & 21st**. We will need **LOTS** of help & there will be 2 professionals on site to help w/ the set-up. Details as to what to bring for tools will follow as the date gets closer. (FYI~~ this is NOT a Husker Football weekend!!)

Rhonda suggested (but she's not volunteering yet) for a special committee for the computer lab. We discussed it and tabled it until the move to the new Engleman and see what it is we will need after the move.

Committee Brainstorm

Art Extravaganza~ is on the backburner until after we've moved to the new school. It may not happen until the 09-10 school year.

Book Fair~ For the Fall will be September 29th- October 1st. Spring Book Fair (1/2 price) will be last week of April.

Box Tops~All together \$1853.00 was raised!!! Engleman is the #2 school w/in a 25 mile radius. Way to go!!!

Directory~1 per student, there is no charge for this and you do not need to be a member of PTO to receive one.

Food Night/Skate Night~ Sonic Night brought in \$150.00. No dates yet for the 08-09 school year.

Fun Fest~ which is tentatively set for Feb 21st, is our biggest fundraiser for the school. The date may change, so watch for further information!!!

Logo Wear~ Rhonda is working on a new logo and has to have something to the printer by Tues July 8th. We will be ordering 100 bags in late August to sell & for giveaways.

They will have the Engleman logo on them.

Staff Appreciation Meals & Activities~Per Mrs. Oman, last school year was GREAT!! Thanks for everything!

PTO Contributions

Assmeblies~Mrs. Oman is getting info on who/what to bring to the school.

Christmas Program~ Wednesday, December 10th

PTO Contributions cont'd

Red Ribbon Week~budget of \$500

Dr. Seuss Week~budget of \$100

4th Grade Bus~if a 2nd one is needed \$700

Field Day~budget of \$100

Fun Fest~budget of \$2500

Box Tops~budget of \$150 for postage & baggies

Executive Committee Responsibilities

Fall Registration~July 29th 8-4 & July 30 11-7

Back to School Night~August 18th

Art Education~ on hold

Room Reps~ all 3 parties, 30 minutes instead of 45

Kindergarten Orientation

5th Grade Graduation

Honor Plaque

Teacher Reimbursements

Budget

Some items were discussed & set (see PTO Contributions) The rest will be set for the 08-09 school at the next PTO meeting.

2008-2009 Fundraising Ideas

Skagway (Kay Ames)

BBQ

PTO/Teacher game night (volleyball, softball, are you smarter than a.....)

Read-a-thon

Walk-a-thon

Gift Wrap station @ Christmas

Change for Change

Door to door w/ Believe fundraiser book (Donna Gustafson)

Meeting was adjourned @10:05pm

